



Knutsford G.R.O.W. (Garden Regeneration Over Ward Community Association) Registered charity no.1091285
Email: Secretary@KnutsfordGrow.org.uk Website: www.knutsfordgrow.org.uk
Registered Office: C/o Neil Forbes, Secretary, 69 Westfield Drive, KNUTSFORD, Cheshire WA16 0BH

General Data Protection Regulation [GDPR] Statement & Privacy

We hold data so that we may contact our beneficiaries, volunteers, patrons and stakeholders, report holistic (or with permission explicit) data to our funders and claim monies from HMRC for gift aid donations. Additionally we hold individuals' personal development plans and Trustee Eligibility Declarations.

We do this either because we have **explicit consent** and / or have a **contract** with the data subject.

We will never sell data we hold to others.

We will hold data securely on password protected computers and for contact details in password protected files.

Data will be regularly backed up to a separate securely stored hard drive.

Data subjects can request to see the data we hold on them and can request it be deleted except for that we hold to comply with HMRC regulations e.g. gift aid declarations.

We will retain data for no longer than is reasonable to ensure we can comply with any contract, for reasons the consent was given or to generate holistic data for ourselves and our funders in line with the obligations of any given grant.

November 2020